

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPDR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

1.	Affiliation Number allotted by CBSE to the school:	1030641
2.	Name of the School as per affiliation letter of CBSE:	Satpuda Valley Public School
3.	Address of the School:	Satpuda Valley Public School, Sahutola, Manjhapur (Garra) Balaghat
4.	Standard/level/class up to which the school is running:	From Nursery to 12 <sup>th</sup> Class
5.	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	Yes
6.	U-DISE code allotted to the school:	23450616903
7.	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	Maharana Pratap Shikshan Samitee, Sahutola, Manjhapur (Garra) Balaghat
8.	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9.	Purpose of present application:	Extension of Affiliation for senior S.L.
10.	Location of school	<ul style="list-style-type: none"> <li>• In the municipal limits of metropolitan city</li> <li>• In the municipal limits of city having population more than 15 Lakhs</li> <li>• In the hill areas (as per planning commission norms)</li> <li>• In the municipal limits of capital city of a state</li> <li>✓ In the municipal Limits of class – X cities</li> </ul>

		<ul style="list-style-type: none"> <li>• In the municipal limits of a hill station</li> <li>• In the municipal limits of city having population less than 15 Lakhs</li> <li>✓ Outside the municipal limits of any town/city.</li> </ul>
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10.	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	YES
11.	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	
12.	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	<p style="text-align: center;">YES/NO ✓</p> <p>(If yes name of the Board) (Also mention whether the school is affiliated for Class-X or XII)</p>

**INFORMATION REGARDING LAND DETAILS AND OWNERSHIP**

13.	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14.	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15.	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	8094 SQ. M
16.	The land is in the possession of the school/ Trust/Society/Company legally by way of:	✓ Sale deed/ Lease deed / Gift deed / Allotment etc.
17.	Name of the Owner/Lessee of the land in respect of point-16 above:	Maharana Pratap Shikshan Samitee
18.	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO TOTAL YEARS
19.	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	<p style="text-align: center;">YES / NO ✓</p> <p>If yes the details</p>

**INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS**

20.	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
20(a)	If yes the date of last inspection:	
21.	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
21(a)	If yes the date of last inspection:	02/02/2016
22.	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
22(a)	If yes the date of last inspection:	

  
 (Signature of Principal)  
**PRINCIPAL**  
 Satpuda Valley Public School  
 Sahutola Garra Balaghat (M.P.)  
 CBSE AFF NO - 1030641  
 SCHOOL CODE - 50608

(Signature of D.E.O.)

**INFORMATION REGARDING THE STAFF**

23.	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24.	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25.	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26.	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES

*M. K. ...*  
**Signature with Stamp**  
 (of School Manager)  
 Satpuda Valley Public School  
 Sahutola, Garra, Balaghat (M.P.)  
 CBSE AFF NO - 1030641

*Poojima*  
**Signature with Stamp**  
 (of School Principal)  
 Satpuda Valley Public School  
 Sahutola Garra, Balaghat (M.P.)  
 CBSE AFF NO. - 1030641  
 SCHOOL CODE - 50608

**PART-B**

(This part is to be filled up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No..... Date of Issuance.....

- 1 This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.
- 2 Is the school recommended for extension/upgradation of affiliation? YES/NO

*...*  
 extension/upgradation  
**Signature**  
 (Name and Stamp of Issuing DEO)

**DISTRICT EDUCATION OFFICER/NAME OF DISTRICT**



**Counter Signature**

*...*  
 (Name, Designation and Stamp)  
**DISTRICT COLLECTOR/DEPUTY COMMISSIONER**  
 (or his authorised representative\*)

**NAME OF DISTRICT**

(\*Not Below the rank of a Group-A Gazetted Officer)

*Poojima*  
**Signature with Stamp**  
 (of School Principal)  
 Satpuda Valley Public School  
 Sahutola Garra, Balaghat (M.P.)  
 CBSE AFF NO - 1030641  
 SCHOOL CODE - 50608

(Signature of D.E.O.)

ANNEXURE-1

**AFFIDAVIT**

We Sanjeev Kumar Mishra Son of B.N. Mishra, age 42 (years), President or Secretary of the Maharana Pratap Shikshan Samiti (Name of the society/Trust/Company under section 8) running the Satpuda Valley Public School (Name of the School) do hereby solemnly affirm and sincerely state as follows:

1. That Maharana Pratap Shikshan Samitee, (Name of the Society under section 8) is a registered Society under the M.P. Society Act 1973 (Name of the Act under which society is registered/ Section).
2. That the MPSS (Name of the Society section 8) is of Non-Proprietary Character.
3. That the school is being run as a community service and not as a business and that commercialization does not take place in the school in any manner whatsoever.
4. That no part of income from the Institution is being and will be diverted to any individual in the Trust/Society/Company/School Management Committee or to any other person/entity. The saving, if any, after meeting the recurring and nonrecurring expenditure and contributions to developmental, Depreciation and contingency funds, will be further utilized for promoting the school and extending the cause of education in the same school only.
5. That school is not paying any charges towards using name, motto, logo or any other non-academic activities to any other institution, organization or body.
6. That the school will not open classes under CBSE pattern particularly class IX/X/XI/XII and will not use CBSE name in any manner without obtaining affiliation.
7. That the Principal and Correspondent/Manager of the school have individually gone through the provisions contained in the affiliation & examination byelaws and the circulars issued by the Board from time to time. The school undertakes to abide by the provisions contained in the affiliation & examination byelaws, directions issued from time to time and the law of the land.
8. That the school will ensure compliance of all statutory requirements like EPF, ESI and Labour Laws etc. with respect to the school and staff of the school.
9. That the school will ensure that the Building Safety, Fire Safety, Water Safety, Health and Hygiene certificates are being issued or renewed by the concerned municipal or state authorities from time to time as per the prescribed term.
10. That the school will ensure that all required infrastructure is available with the school before starting classes.
11. That the school will ensure that sufficient number of qualified teachers as per the provisions contained in affiliation bye-laws are available with the school before starting classes.
12. That the school will follow the provisions related to fee contained in affiliation byelaws and will disclose the details of the fee to the students/parents every year before start of session without resorting to any hidden charges in the heads of the fee.
13. That the school will not coerce any student/parent to buy books/stationary/uniform from any particular shop.
14. That the school shall strive to make efforts for conservation of environment.
15. That the school will ensure that the school fulfills all essential requirement before applying for affiliation and will fulfill all other conditions post affiliation and comply with all the general rules as given in the affiliation byelaws or notified from time to time.
16. That in case affiliation has been with certain conditions, the school will not start CBSE pattern classes without submitting a certificate/affidavit to the effect that the school has complied with all the conditions imposed by CBSE and the postaffiliation conditions contained in affiliation byelaws along with general rules.

**(In case of school's application is under switch over category please include the following clause in the affidavit).**

*Pooning*  
**PRINCIPAL**  
Satpuda Valley Public School  
Sahutola Garra, Balaghat, (M.P.)  
CBSE AFF NO - 1030641  
SCHOOL CODE - 50668